Guide to the papers of Raymund
Thomas Pearson and the Sunday
School Teachers' Association

Hardingham, Yvonne

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Guide

to the

Papers of Raymund Thomas Pearson
Honorary Secretary (c. 1920s - 1950s)
Sunday School Teachers’ Association
Rural Deanery of Parramatta

Samuel Marsden Archives
Moore Theological College Library

Compiled by

Yvonne Hardingham & Debra Leigo

Submitted in partial fulfilment
of the requirements for completion of the
Managing Historical Documents Short Course

School of History and Philosophy
University of New South Wales

20 August 2007
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Acknowledgements
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We would like to thank Dr Peter Orlovich for his most valued guidance, and Julie Olston and the staff of Moore Theological College for allowing us access to the Samuel Marsden Archive.

Tabularium Notes
The information contained in this finding aid was compiled using Tabularium, a collection management system for archives available as freeware from State Records NSW. http://tabularium.records.nsw.gov.au/

The SSTA (Sunday School Teachers’ Association) file is read-only. It must be saved to the hard drive before opening.

We found Tabularium to be easy to use, and learnt a lot about the program as we worked. However, one aspect of the programme has affected the way the archive has been arranged. Initially we identified 27 series in the archive, but as we came to know the collection and relationships between documents were better understood the 27 became 21. Unfortunately, we discovered that it wasn’t easy to change series numbers in information that we had already entered into Tabularium.

With more time we would have chosen to renumber the series and re-enter the data in Tabularium, but with the time constraints we decided to simply not use series numbers 4, 5, 11, 18, 24 and 25.

Administrative History
The Most Rev. Wm. Saumarez Smith encouraged the Sunday School teachers of the diocese to form an association. The inaugural meeting of the SSTA was held on January 29 1909, at St Mark’s, Granville, with the Rev. AEJ Ross acting as chairman. This was closely followed by the first SSTA Conference which was held on the February 17 1909, at St John’s, Parramatta, presided over by the Ven. Archdeacon Gunther. The first committee consisted of the Rev. AEJ Ross, Mr WP Noller and GH Lewis, with Mr LC Colman as Hon. Secretary. The association gradually grew and from 1929 has been associated with the Diocesan Board of Education which assisted with teacher training and kindergarten instruction.¹

Biographical Notes
Raymund Thomas Pearson was born in 1894² and his papers date from notes on teaching a Confirmation class in 1924 to newspaper cuttings from 1953. Pearson died on August 20 1978. He is described as a parishioner of St John’s Church Parramatta for 71 years, late of Phillip St, Parramatta.³ Phillip St, Parramatta is the address given for the correspondence of the Sunday School Teachers’ Association.

² NSW Index to Births Deaths and Marriages. Registration no 4530 (1894).
³ Sydney Morning Herald 22 August 1985
List of Record Series

<table>
<thead>
<tr>
<th>Number</th>
<th>Series title</th>
<th>Start date</th>
<th>End date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Papers relating to Sunday School Teachers' Association Annual Social Evenings</td>
<td>1936</td>
<td>1948</td>
</tr>
<tr>
<td>2</td>
<td>Papers relating to Sunday School Teachers' Association Quarterly</td>
<td>1934</td>
<td>1944</td>
</tr>
<tr>
<td>3</td>
<td>Papers relating to Sunday School Teachers' Association Discussion Evenings</td>
<td>1939</td>
<td>1940</td>
</tr>
<tr>
<td>6</td>
<td>Papers relating to Sunday School Teachers' Association printing and copying</td>
<td>1941</td>
<td>1945</td>
</tr>
<tr>
<td>7</td>
<td>Papers relating to Sunday School Teachers' Association Annual Quiet Days</td>
<td>1932</td>
<td>1945</td>
</tr>
<tr>
<td>8</td>
<td>Papers relating to the Christian Social Order Movement</td>
<td>1942</td>
<td>1947</td>
</tr>
<tr>
<td>9</td>
<td>RT Pearson's personal Instructions for Preparation for Confirmation</td>
<td>1924</td>
<td>1924</td>
</tr>
<tr>
<td>10</td>
<td>Papers relating to Sunday School Teachers' Association badges, medallions and teacher service medal</td>
<td>1931</td>
<td>1937</td>
</tr>
<tr>
<td>12</td>
<td>Papers relating to the Sunday School Teachers' Association Annual Kindergarten Teachers' Training Weekends and Exhibitions</td>
<td>1932</td>
<td>1948</td>
</tr>
<tr>
<td>13</td>
<td>Sunday School Teachers' Association Committee Papers</td>
<td>1930</td>
<td>1944</td>
</tr>
<tr>
<td>14</td>
<td>Sunday School Teachers' Association Correspondence</td>
<td>1926</td>
<td>1932</td>
</tr>
<tr>
<td>15</td>
<td>Sunday School Teachers' Association Financial Records</td>
<td>1927</td>
<td>1942</td>
</tr>
<tr>
<td>16</td>
<td>Internal Payments/Receipts Advice between SSTA Hon. Secretary and Hon. Treasurer.</td>
<td>1942</td>
<td>1940</td>
</tr>
<tr>
<td>17</td>
<td>Papers relating to the Sunday School Teachers' Association - Training Courses</td>
<td>1930</td>
<td>1933</td>
</tr>
<tr>
<td>19</td>
<td>Newspaper Clippings</td>
<td>1937</td>
<td>1954</td>
</tr>
<tr>
<td>20</td>
<td>Papers relating to Sunday Schools Teachers' Association Conferences</td>
<td>1929</td>
<td>1948</td>
</tr>
<tr>
<td>21</td>
<td>Rough Minute Books of the SSTA Conferences and Meetings</td>
<td>1928</td>
<td>1949</td>
</tr>
<tr>
<td>22</td>
<td>SSTA Cash Receipt Books</td>
<td>1939</td>
<td>1945</td>
</tr>
<tr>
<td>23</td>
<td>Parramatta 150th Anniversary. Combined Church Service and Sunday School procession</td>
<td>1938</td>
<td>1938</td>
</tr>
<tr>
<td>26</td>
<td>RT Pearson - Personal notebooks</td>
<td>1926</td>
<td>1947</td>
</tr>
<tr>
<td>27</td>
<td>Papers relating to the United Witness of Christian Youth</td>
<td>1941</td>
<td>1941</td>
</tr>
</tbody>
</table>
Inventory of Series

1. Papers relating to Sunday School Teachers' Association Annual Social Evenings

Start date: 22 June 1936
End date: 26 June 1948
Level: Series
Format: Manilla folders
Extent and medium of series: 5 folders
Container: Type 1 Box
Container number: 7
Quantity lineal metres: 0.08
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 22 June 1936
Contents end date: 26 June 1948
Descriptive note: This series is comprised of manuscript and typescript correspondence and carbon copies of correspondence relating to the Social Evenings of the SSTA. Printed invitations, game/competition scores and related newsclippings are also included.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by event.
Disposal status: Continuing retention

Related series:
26. RT Pearson - Personal notebooks 1926 - 1947

Record items in this series:
01/001 Social Evening June 22 1936 1936-1936
01/002 Social Evening June 19 1939 1939-1939
01/003 Social Evening June 23 1941 1940-1941
01/004 7th, 8th, 9th, 10th Social Evenings 1942-1945
01/005 Social Evening June 21 1948 1947-1948
01/006 Social evening notebooks 1942 - 47 1942-1947
2. Papers relating to Sunday School Teachers' Association Quarterly.

**Start date:** 19 March 1934  
**End date:** 4 May 1944  
**Level:** Series  
**Format:** Manilla folders  
**Extent and medium of series:** 3 Manilla folders  
**Container:** Type 1 Box  
**Container number:** 7  
**Quantity lineal metres:** 0.04  
**Location:** CT Hammond Room  
**Agencies creating series (in chronological order):**  
1. Sunday School Teachers' Association - Rural Deanery of Parramatta  
**Contents start date:** 19 March 1934  
**Contents end date:** 4 May 1944  
**Descriptive note:** This series comprises manuscript and typescript papers relating to the foundation of the *SSTA Quarterly Magazine*, including RT Pearson's personal notes, correspondence, conference and committee meeting agendas. Articles submitted for publication in the magazine are either manuscript (pencil) or typescript. The series includes numerous newsclippings, pamphlets and articles submitted to, or collected by RT Pearson for publication. Some of these items are undated. Printing quotes, receipts and a proof copy of the first magazine are included.  
**Access status:** Open  
**Language/scripts:** English  
**Arrangement category:** Alphabetical  
**System of arrangement:** Arranged by activity.  
**Disposal status:** Continuing retention  
**Related series:**  
26. RT Pearson - Personal notebooks 1926 - 1947  
**Record items in this series:**  
02/001 Papers relating to the proposal for a Sunday School Teachers’ magazine 1934 -1939  
02/002 Quarterly Magazine - No 1. July 1937 1933 - 1937  
02/003 Submitted articles - Quarterly Magazine 1940 - 1944
3. Papers relating to Sunday School Teachers' Association Discussion Evenings

Start date: 12 January 1939
End date: 14 March 1940
Level of Series
Format: Manilla folders
Extent and medium of series: 1 manilla folder
Container: Type 1 Box
Container number: 7
Quantity linear metres: 0.02
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 12 January 1939
Contents end date: 14 March 1940

Descriptive note: This series contains 1 item, comprised of manuscripts in pencil, and typescript meeting agendas, including some carbon copies, for Discussion evenings. The purpose of the Discussion Evenings was to find ways of attracting new scholars and maintaining attendance levels at Sunday Schools.

Access status: Open
Language/scripts: English
Arrangement category: N/A
System of arrangement: N/A
Disposal status: Continuing retention

Related series:
26. RT Pearson - Personal notebooks 1926 - 1947

Record items in this series:
003/001 Papers relating to Sunday School Teachers' Association Discussion Evenings 1939 - 1940
6. Papers relating to Sunday School Teachers' Association printing and copying

Start date: 1 December 1941
End date: 11 May 1945
Level of Series
Format: Manilla folders
Extent and medium of series: 1 folder
Container: Type 1 Box
Container number: 7
Quantity linear metres: 0.01
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 1 December 1941
Contents end date: 11 May 1945

Descriptive note: This series contains 1 item, comprised of receipts for typing and printing of notices, announcements and circulars relating to SSTA meetings and other events. Drafts of notices, announcements and circulars to be printed, some handwritten and typescript. One issue of the Parramatta Metropolitan News, December 1941. Price lists for typing and duplicating from various printing companies. Quote to RT Pearson for a flat-bed duplicator from the director of Ellams Duplicator Co. (Sydney) Pty. Ltd.

Folder dirty, but overall condition good.

Access status: Open
Language/scripts: English
Arrangement category: N/A
System of arrangement: N/A
Disposal status: Continuing retention
Related series: Not determined

Record items in this series:
006/001 SSTA printing and copying 1941 - 1945
7. Papers relating to Sunday School Teachers' Association Annual Quiet Days

Start date: 2 September 1932
End date: 6 May 1945
Level: Series
Format: Manilla folders
Extent and medium of series: 9 folders
Container: Type 1 Box
Container number: 10
Quantity lineal metres: 0.11
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 2 September 1932
Contents end date: 6 May 1945
Descriptive note: This series comprises manuscript drafts and carbon copies of Quiet Day programmes and announcements. Printed programmes for Quiet Days held at St John's, Parramatta, usually held on Anzac Day (1943 was April 17). Notes on votes of thanks, correspondence, railway timetables, newsclippings and RT Pearson's personal notebooks. Note: date range is incomplete - folders for 1937 - 1942 are not included.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by event.
Disposal status: Continuing retention
Related series: Not determined

Record items in this series:
007/001 Quiet Day April 25 1933 1932 - 1933
007/002 Quiet Day April 25 1934 1913 - 1934
007/003 Quiet Day April 25 1935 1935 - 1935
007/004 Quiet Day April 25 1936 1936 - 1936
007/005 Quiet Day April 25 1941 1941 - 1941
007/006 Quiet Day April 25 1942 1942 - 1942
007/007 Quiet Day April 17 1943 1943 - 1943
007/008 Quiet Day April 25 1944 1944 - 1944
007/009 Quiet Day April 25 1945 1945 - 1945
8. Papers relating to the Christian Social Order Movement

Start date: 3 May 1942
End date: 1 December 1947
Level: Series
Format: Manilla folders
Extent and medium of series: 1 folder
Container: Type 1 Box
Container number: 9
Quantity lineal metres: 0.08
Location: CT Hammond Room

Agencies creating series (in chronological order):
4. Christian Social Order Movement

Contents start date: 3 May 1942
Contents end date: 1 December 1947

Descriptive note: The Christian Social Order Movement was formed on September 1 1943. This series contains 1 item comprising of papers relating to its formation and early years. The series contains announcements, circulars, member's contacts and interests forms, offer of service circular, copies of The New Day monthly journal, meeting agenda, contribution forms, membership receipts, list of members and council for 1947, activity leaflets.

Some foxing, some insect damage. Pages of various sizes ranging from foolscap to 84mm x 128mm.

Access status: Open
Language/scripts: English
Arrangement category: N/A
System of arrangement: N/A
Disposal status: Continuing retention

Related series:
26. RT Pearson - Personal notebooks 1926 - 1947

Record items in this series:
008/001 Papers relating to the Christian Social Order Movement 1942 - 1947
9. RT Pearson's personal Instructions for Preparation for Confirmation

Start date: 1 January 1924
End date: 1 January 1924
Level: Series
Format: Paper-bound volumes
Extent and medium of series: 1 exercise book 165mm x 205mm
Container: Type 1 Box
Container number: 6
Quantity lineal metres: 0.01
Location: CT Hammond Room

Person creating series:
1. Pearson, Raymund Thomas 1894 - 1975

Contents start date: 1 January 1924
Contents end date: 1 January 1924

Descriptive note: This series contains 1 item, comprised of handwritten notes labeled 'Preparation for Confirmation'. 9 pages. RT Pearson was Secretary of the Sunday School Teachers' Association; these appear to be his own notes to assist in the instruction of confirmation classes.

Exercise book, lined pages, covered with brown paper.
Cover torn otherwise in good condition.

Access status: Open
Language/scripts: English
Arrangement category: N/A
System of arrangement: N/A
Disposal status: Continuing retention
Related series: Not determined

Record items in this series:
009/001 Preparation for Confirmation 1924 - 1924
10. Papers relating to Sunday School Teachers' Association badges, medallions and teacher service medal

Start date: 8 September 1931
End date: 11 September 1937
Level: Series
Format: Manilla folders
Extent and medium of series: 2 folders 285 mm x 240 mm
Container: Type 1 Box
Container number: 7
Quantity lineal metres: 0.02
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 8 September 1931
Contents end date: 11 September 1937

Descriptive note: This series comprises papers related to the design of service medals, SSTA medallions and badges, including quotes, orders and payments receipts for these items. Some rough sketches of badge and medallion designs are found on scraps of paper. Other papers include advertisements from engravers and die sinkers and correspondence between these companies and the SSTA, mostly typescript, some manuscript and carbon copies. Also includes lists of badge orders for members, badge requests and receipts for payment of badges.

Mostly good condition, some foxing and insect damage.

Access status: Open
Language/scripts: English
Arrangement category: Alphabetical
System of arrangement: Arranged by badge type.
Disposal status: Continuing retention
Related series: Not determined

Record items in this series:
010/001 Medallion and Badge 1931 - 1937
010/002 Teachers Service Medal 1931 - 1931
12. Papers relating to the Sunday School Teachers' Association Annual Kindergarten Teachers' Training Weekends and Exhibitions

**Start date:** 30 April 1932  
**End date:** 10 September 1948  
**Level:** Series  
**Format:** Manilla folders  
**Extent and medium of series:** 9 folders 245mm x 290mm  
**Container:** Type 1 Box  
**Container number:** 6  
**Quantity linear metres:** 0.14  
**Location:** CT Hammond Room  

** Agencies creating series (in chronological order):**  
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

**Contents start date:** 30 April 1932  
**Contents end date:** 10 September 1948

**Descriptive note:** This series comprises papers kept by RT Pearson relating to the organizing of the SSTA Kindergarten Teachers' Training Weekends and Exhibitions. The series contains draft announcements, correspondence, personal notes, announcements, a questionnaire and notebooks. Note: the date range is incomplete - papers for the years 1937-1939; 1941; 1943 and 1945-1947 are missing. Mostly good condition, some foxing and insect damage.

**Access status:** Open  
**Language/scripts:** English  
**Arrangement category:** Chronological  
**System of arrangement:** Arranged by event.  
**Disposal status:** Continuing retention  
**Related series:** Not determined

**Record items in this series:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Title</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>012/001</td>
<td>Papers relating to the 1st Annual Kindergarten Exhibition and Lectures</td>
<td>July 29th, 30th, and 31st 1932</td>
</tr>
<tr>
<td>012/002</td>
<td>Papers relating to the 2nd Annual Kindergarten Exhibition and Lectures</td>
<td>July 28th, 29th, 30th 1933</td>
</tr>
<tr>
<td>012/003</td>
<td>Papers relating to the 3rd Annual Kindergarten Exhibition and Lectures</td>
<td>July 1934</td>
</tr>
<tr>
<td>012/004</td>
<td>Papers relating to the 4th Annual Kindergarten Exhibition and Lectures</td>
<td>July 1935</td>
</tr>
<tr>
<td>012/005</td>
<td>Papers relating to the 5th Annual Kindergarten Exhibition and Lectures</td>
<td>July 24th, 25th, 26th 1936</td>
</tr>
</tbody>
</table>
012/006  Papers relating to the 9th Annual Kindergarten Exhibition and Lectures
        July 26th, 27th, 28th 1940
        1940 - 1940

012/007  Papers relating to the 10th Annual Kindergarten Exhibition and Lectures
        September 12th, 13th, 14th 1941
        1940 - 1942

012/008  Papers relating to the 11th, 12th and 13th Annual Kindergarten Exhibition
        and Lectures.
        1942 - 1944

012/009  Papers relating to the Annual Kindergarten Exhibition and Lectures
        1945 - 1948.
        1945 - 1948
13. Sunday School Teachers' Association Committee Papers

Start date: 15 September 1930
End date: 28 September 1944
Level: Series
Format: Manilla folders
Extent and medium of series: 3 Folders
Container: Type 1 Box
Container number: 10
Quantity linear metres: 0.06
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 15 September 1930
Contents end date: 28 September 1944

Descriptive note: This series comprises committee papers for the Sunday School Teachers' Association. Papers include secretaries notes (including rough minutes), agenda, draft letters. Book sales, conference 1937. Note: the date range is incomplete - papers for 1938 - 1941 are missing.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by event.
Disposal status: Continuing retention

Related series:
26. RT Pearson - Personal notebooks 1926 - 1947

Record items in this series:
013/001 Committee papers - Agenda 1930 - 1933 1930 -1933
013/002 Committee papers 1937 - 1942 1937 -1942
013/003 Committee papers 1942 - 1944 1942 - 1944
013/004 Committee meeting and conference 1947 1947 -1947
14. Sunday School Teachers' Association Correspondence

Start date: 30 December 1926
End date: 16 January 1932
Level: Series
Format: Manilla folders
Extent and medium of series: 2 folders 245mm x 290mm, and loose papers
Container: Type 1 Box
Container number: 13
Quantity linear metres: 0.17
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 30 December 1926
Contents end date: 16 January 1932
Descriptive note: This series comprises correspondence of the Sunday School Teachers Association. Manuscript letters, sent and received, receipts. Note: the date range is incomplete - no documents from 16/1/1932 to 5/6/1936 are included.

Loose papers were tied together divided by cardboard. Loose papers have been placed in manilla folders, keeping the original divisions.
Condition of papers varies from good to quite poor. There is some foxing, some insect damage, and some show signs of having been damp.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by event.
Disposal status: Continuing retention

Related series:
26. RT Pearson - Personal notebooks 1926 - 1947

Record items in this series:
014/001 Correspondence - Letters received. No 1 1926 - 1932
014/002 Correspondence - Letters received. No 2 beginning of 1932 to (empty) -
014/003 Loose papers - mostly 1938 1936 - 1939
014/004 Loose papers - 1939 1939 - 1939
014/005 Loose papers - 1940 1940 - 1940
014/006 Loose papers - 1940, 1941 1941 - 1941
014/007 Loose papers - 1941 1941 - 1941
014/008 Loose papers - 1942 -1944 1942 - 1944
15. Sunday School Teachers' Association Financial Records

Start date: 7 March 1927
End date: 20 November 1942
Level: Series
Format: Manilla folders
Extent and medium of series: 5 folders
Container: Type 1 Box
Container number: 9
Quantity linear metres: 0.03
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 7 March 1927
Contents end date: 20 November 1942

Descriptive note: This series comprises papers relating to the financial management of the SSTA. The series includes receipts, balance sheets, letters, and accounts. 4 folders labeled 'Accounts' - 1930; 1933; 1934; 1934 - 1942 and one folder labeled 'Hon. Treasurer's Statements'.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by accounts and statements.
Disposal status: Continuing retention
Related series: Not determined

Record items in this series:
015/001 Accounts 1927 - 1933
015/002 Accounts 1933 1933 - 1934
015/003 Accounts 1934 1934 - 1935
015/004 Accounts 1934 - 1942 1933 - 1942
015/005 Hon. Treasurers statements 1939 -1940
16. Internal Payments/Receipts Advice between SSTA Hon. Secretary and Hon. Treasurer

**Start date:** 8 October 1940

**End date:** 20 May 1942

**Level:** Series

**Format:** Paper-bound volumes

**Extent and medium of series:** 2 duplicate carbon books, bound, blue cover. 130mm x 172mm x 18mm

**Container:** Type 1 Box

**Container number:** 11

**Quantity linear metres:** 0.043

**Location:** CT Hammond Room

**Agencies creating series (in chronological order):**
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

**Contents start date:** 8 October 1940

**Contents end date:** 20 May 1942

**Descriptive note:** This series comprises details recording payments received, written by RT Pearson, Hon. Secretary, for ST Moxham, Hon Treasurer. Includes details of who paid, what for, amount and corresponding receipt number. Each book contains a carbon page. Each page stamped with the 'Rural Deanery of Parramatta Sunday School Teachers' Association' stamp. On cover books are numbered ‘1’ and ‘3’. Book number ‘1’ follows on from book no ‘3’. Good condition.

**Access status:** Open

**Language/scripts:** English

**Arrangement category:** Chronological

**System of arrangement:** Arranged by receipts.

**Disposal status:** Continuing retention

**Related series:**
15. Sunday School Teachers' Association Financial Records 1927 - 1942

**Record items in this series:**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>016/001</td>
<td>Internal Payments/receipts advice book No. 3</td>
<td>1940 - 1942</td>
</tr>
<tr>
<td>016/002</td>
<td>Internal Payments/receipts advice book No. 1</td>
<td>1942 - 1947</td>
</tr>
</tbody>
</table>
17. Papers relating to the Sunday School Teachers' Association - Training Courses

Start date: 24 February 1930
End date: 31 October 1933
Level: Series
Format: Manilla folders
Extent and medium of series: 4 Manilla Folders
Container: Type 1 Box
Container number: 5
Quantity linear metres: 0.06
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta

Contents start date: 24 February 1930
Contents end date: 31 October 1933

Descriptive note: The SSTA Rural Deanery of Parramatta conducted training courses for Sunday School teachers with the assistance of the Board of Education - Diocese of Sydney. This series comprises letters, proposed programmes, lists of work requirements, enrolment book, lecture notes and draft notes relating to the organisation of training courses for teachers, kindergarten teachers, and a proposed course for the Certificate in Theology.

Access status: Open
Language/scripts: English
Arrangement category: None discernible
System of arrangement: Arranged by event and place.
Disposal status: Continuing retention
Related series: Not determined

Record items in this series:
017/001 TH. A. Training College 1931 - 1932
017/002 Kindergarten Training Course - 1931 1931 - 1932
017/003 Teacher Training Course - 1933 1933 - 1934
017/004 Teacher Training Course - 1930 1929 - 1930
19. Newspaper clippings

**Start date:** 16 June 1937

**End date:** 18 February 1954

**Level:** Series

**Format:** Manilla folders

**Extent and medium of series:** 24 folders, 245mm x 290mm, containing press clippings

**Container:** Type 1 Box

**Container number:** 8 - 9

**Quantity linear metres:** 0.23

**Location:** CT Hammond Room

**Person creating series:**
1. Pearson, Raymund Thomas 1894 - 1975

**Contents start date:** 16 June 1937

**Contents end date:** 18 February 1954

**Descriptive note:** This series comprises newspaper clippings collected by RT Pearson on a variety of subjects over a period of 18 years.
Mostly good condition, some yellowing.

**Access status:** Open

**Language/scripts:** English

**Arrangement category:** Alphabetical

**System of arrangement:** Arranged by event category/subject.

**Disposal status:** Continuing retention

**Related series:** Not determined

**Record items in this series:**

019/001  Anzac Day  1946 - 1953
019/002  Australia 1951 1953  1953 - 1953
019/003  Books  1938 - 1939
019/004  Britain 1951 - 2  1951 - 1952
019/005  Britain 1953  1953 - 1953
019/006  Coronation 1953  1952 - 1953
019/007  Crisis  1938 - 1941
019/008  Education - Church and State  1937 - 1939
019/009  Engineering  1938 - 1939
019/010  English  1947 - 1951
019/011  Gambling - Lottery - Drink  1938 - 1939
019/012  Heatwave - Fires 1938-9  1939 - 1939
019/013  International (1)  1937 - 1939
019/014  International (2)  1939 - 1939
019/015  Korea - Truce  1953 - 1953
019/016  Maps  1939 - 1939
019/017 Missionary 1936 - 1951
019/018 National - Empire 1939 - 1939
019/019 Nature - Phenomenon 1939 - 1939
019/020 Notable Incidents 1938 - 1938
019/021 Notable People 1937 - 1939
019/022 Overseas 1953 - 1953
019/023 Palestine - Jews 1938 - 1939
019/024 Royal Tour - Australia 1951 - 1954
20. Papers relating to Sunday Schools Teachers' Association Conferences

Start date: 23 November 1929
End date: 1 December 1948
Level: Series
Format: Manilla folders
Extent and medium of series: 47 folders, 245mm x 290mm
Container: Type 1 Box
Container number: 1 - 5
Quantity lineal metres: 0.79
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta 1929 - 1948

Contents start date: 23 November 1929
Contents end date: 1 December 1948

Descriptive note: The SSTA conducted Quarterly and Annual conferences. This series comprises papers relating to the organisation of these conferences between 1929 and 1948. The series contains Conference agenda, votes of thanks, correspondence, some personal notes of RT Pearson, announcements and draft announcements, programmes, press releases. Papers include manuscripts written in pencil, some with carbon copies, and some typescript materials. Note: the date range is incomplete - papers for 1939 are missing. Mostly good condition, some foxing.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by conference or meeting
Disposal status: Continuing retention

Related series:
26. RT Pearson - Personal notebooks 1926 - 1947

Record items in this series:
020/001 Papers relating to conferences of November 23 1929 - August 1932 1929 - 1932
020/002 Papers relating to conference of November 12 1932 1932 - 1932
020/003 Papers relating to conference of February 13 1933 1933 - 1933
020/004 Papers relating to conference of May 8 1933 1933 - 1933
020/005 Papers relating to conference of August 14 1933 1933 - 1933
020/006 Papers relating to conference of February 12 1934 1933 - 1934
020/007 Papers relating to conference of May 14 1934 1934 - 1934
020/008 Papers relating to conference of August 13 1934 1934 - 1934
020/009 Papers relating to conference of 10 November 1934 1934 - 1934
020/010 Papers relating to conference of February 11 1935 1934 - 1935
020/011  Papers relating to conference of May 13 1935  1935 -1935
020/012  Papers relating to conference of August 8 1935  1935 - 1935
020/013  Papers relating to conference of May 11 1936  1936 - 1936
020/014  Papers relating to conference of August 10 1936  1936 - 1936
020/015  Papers relating to conference of February 11 1937  1936 -1937
020/016  Papers relating to conference of May 10 1937  1936 -1937
020/017  Papers relating to conference of August 2 1937  1937 - 1937
020/018  Papers relating to conference of November 13 1937  1937 - 1937
020/019  Papers relating to conference of February 21 1938  1937 - 1938
020/020  Papers relating to conference of May 9 1938  1938 - 1938
020/021  Papers relating to 114th and 30th Annual meeting February 17 1941  1940 - 1941
020/022  Papers relating to 115th and 116th Quarterly Conference August 1 1941  1941 - 1941
020/023  Papers relating to 118th Quarterly Conference Feb 16 1942  1941 - 1942
020/024  Papers relating to 119th Quarterly Conference May 11 1942  1941 - 1942
020/025  Papers relating to 120th Quarterly Conference August 10 1942  1942 - 1942
020/026  Papers relating to 121st Quarterly Conference October 30 1942  1942 - 1942
020/027  Papers relating to 122nd Quarterly Conference February 15 1943  1942 - 1943
020/028  Papers relating to 123rd Quarterly Conference May 10 1943  1943 - 1943
020/029  Papers relating to 124th Quarterly Conference August 9 1943  1943-1943
020/030  Papers relating to 125th Quarterly Conference November 15 1943  1943 - 1943
020/031  Papers relating to 126th Quarterly Conference February 24 1944  1944 - 1944
020/032  Papers relating to 127th Quarterly Conference May 8 1944  1944 -1944
020/033  Papers relating to 128th Quarterly Conference August 14 1944  1944 - 1944
020/034  Papers relating to 129th Quarterly Conference November 13 1944  1944 - 1944
020/035  Papers relating to 130th Quarterly Conference February 19 1945  1944 - 1945
020/036  Papers relating to 131st Quarterly Conference May 14 1945  1945 - 1945
020/037  Papers relating to 132nd Quarterly Conference August 13 1945  1945 -1945
020/038  Papers relating to 133rd Quarterly Conference November 12 1945  1945 -1945
020/039  Papers relating to 134th Quarterly Conference February 18 1946  1945 - 1946
020/040  Papers relating to 135th Quarterly Conference May 13 1946  1946 -1946
020/041  Papers relating to 136th Quarterly Conference August 12 1946  1946 -1946
020/042  Papers relating to 138th Quarterly Conference February 17 1947  1946 - 1947
020/043  Papers relating to 141st Quarterly Conference November 8 1947  1947 - 1947
020/044  Papers relating to 143rd Quarterly Conference May 10 1948  1948 - 1948
020/045  Papers relating to 145th Quarterly Conference August 9 1948  1948 -1948
020/046  Empty Folder labeled 146th Quarterly Conference  -
21. Rough Minute Books of the SSTA Conferences and Meetings

Start date: 5 March 1928
End date: 9 May 1949
Level: Series
Format: Paper-bound volumes
Extent and medium of series: 34 notebooks. 100mm x 165mm x 5mm deep.
Container: Type 1 Box
Container number: 11
Quantity lineal metres: 0.043
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta 1929 - 1948

Contents start date: 5 March 1928
Contents end date: 9 May 1949

Descriptive note: This series is comprised of RT Pearson's rough minutes of the SSTA conferences and meetings. Only a few pages have been used in many of the books, although in some books the last pages have also been used. Almost all in pencil with handwriting difficult to read. Labels on front cover indicate meetings and dates.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by conference or meeting events.
Disposal status: Continuing retention

Related series:
20. Papers relating to Sunday Schools Teachers' Association Conferences 1929 - 1948

Record items in this series:
021/001 Rough minutes SSTA Quarterly Meetings and Conferences 1928 - 1930
021/002 Rough minutes SSTA Quarterly Meetings and Conferences 1930 - 1932
021/003 Rough minutes SSTA Quarterly Meetings and Conferences 1932 - 1934
021/004 Rough minutes SSTA Quarterly Meetings and Conferences 1934 - 1935
021/005 Rough minutes SSTA Quarterly Meetings and Conferences February 1936
021/006 Rough minutes SSTA Quarterly Meetings and Conferences
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<th>Description</th>
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<td>February 1949</td>
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<td>1949 - 1949</td>
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22. SSTA Cash Receipt Books

Start date: 27 February 1939
End date: 24 December 1945
Level: Series
Format: Paper-bound volumes
Extent and medium of series: 3 carbon cash receipt books. 2 books 130mm x 99mm. 1 book 124mm x 80mm.
Container: Type 1 Box
Container number: 11
Quantity linear metres: 0.043
Location: CT Hammond Room

Agencies creating series (in chronological order):
1. Sunday School Teachers' Association - Rural Deanery of Parramatta 1929 - 1948

Contents start date: 27 February 1939
Contents end date: 24 December 1945

Descriptive note: This series comprises 3 cash receipt books documenting money received by RT Pearson for the Sunday School Teachers' Association. 100 leaves in duplicate.
Books in good condition but many carbon copies very faint.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by receipt dates.
Disposal status: Continuing retention

Related series:
15. Sunday School Teachers' Association Financial Records 1927 - 1942

Record items in this series:
022/001 Cash receipt book Feb 1939 - Aug 1940 1939 - 1940
022/002 Cash receipt book Sep 1940 - Dec 1942 1940 - 1942
022/003 Cash receipt book Feb 1943 - Dec 1945 1943 - 1945
23. Parramatta 150th Anniversary Combined Church Service and Sunday School Procession

Start date: 27 October 1938
End date: 5 November 1938
Level: Series
Format: Paper-bound volumes
Extent and medium of series: 3 notebooks.
Container: Type 1 Box
Container number: 11
Quantity lineal metres: 0.043
Location: CT Hammond Room

Agencies creating series (in chronological order):
Not determined

Contents start date: 27 October 1938
Contents end date: 5 November 1938

Descriptive note: This series comprises rough notes of meetings relating to the organisation of the Combined Church Service and Procession to celebrate the 150th Anniversary of the Parramatta Deanery. Notebooks with black covers, labels pasted on front cover indicating book number (No 1 - No 3). Spines damaged.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by order of notes.
Disposal status: Continuing retention

Related series:
12. Papers relating to the Sunday School Teachers' Association 1932 - 1948

Record items in this series:
023/001 Notebook. Parramatta 150th Anniversary - Book No 1. 1938 - 1938
023/002 Notebook. Parramatta 150th Anniversary - Book No 2. 1938 - 1938
023/003 Notebook. Parramatta 150th Anniversary - Book No 3. 1938 -1938
26. RT Pearson - Personal notebooks

Start date: 21 December 1926
End date: 18 July 1947
Level: Series
Format: Paper-bound volumes
Extent and medium of series: 17 notebooks, 100mm x 160mm
Container: Type 1 Box
Container number: 12
Quantity linear metres: 0.02
Location: CT Hammond Room

Person creating series:
1. Pearson, Raymund Thomas 1894 - 1975

Contents start date: 21 December 1926
Contents end date: 18 July 1947
Descriptive note: This series comprises of 17 notebooks kept by RT Pearson to record the proceedings of events which he attended. These notes were then used to write articles for the SSTA Quarterly Magazine. Notebooks with black covers, labels pasted on front cover of most notebooks, but not all. Some spines damaged.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by activity/event.
Disposal status: Continuing retention

Related series:
20. Papers relating to Sunday Schools Teachers' Association 1929 - 1948
3. Papers relating to Sunday School Teachers' Association 1939 - 1940

Record items in this series:
026/001 RT Pearson personal notebook. 1926 - 1927 1926 - 1927
026/003 RT Pearson personal notebook. 1930 - 1933 1930 - 1933
026/004 RT Pearson personal notebook. 1935 1935 - 1935
026/005 RT Pearson personal notebook. 1936 1936 - 1937
026/006 RT Pearson personal notebook. St John's SS picnic 1937 1937 - 1937
026/007 RT Pearson personal notebook. General notes 1937 1937 - 1937
026/008 RT Pearson personal notebook. Orders, group photo, conference 1937 1937 - 1937
026/009 RT Pearson personal notebook. Draft letter. 1940 1940 - 1940
026/010 RT Pearson personal notebook. Archbishop's address 1940 - 1940
026/011 RT Pearson personal notebook. SSTA proposed Sunday Schools Constitution - Meetings 1940 1940 - 1940
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<td>RT Pearson personal notebook. Bishop Song China Visit and Address.</td>
<td>1941 - 1941</td>
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<td>026/014</td>
<td>RT Pearson personal notebook. Draft notes, conformation service</td>
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<td>RT Pearson personal notebook. St John's Teachers meetings. 1944</td>
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<td>RT Pearson personal notebook. Rough minutes. 1946</td>
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<td>RT Pearson personal notebook. Teachers' Fellowship Notes. 1947</td>
<td>1947 - 1947</td>
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</tbody>
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27. Papers relating to the United Witness of Christian Youth

Start date: 17 July 1941
End date: 19 September 1941
Level: Series
Format: Manilla folders
Extent and medium of series: 2 manilla folders, 1 foolscap 1 240mm x 280mm, and loose papers.
Container: Type 1 Box
Container number: 6
Quantity lineal metres: 0.02
Location: CT Hammond Room
Agencies creating series (in chronological order):
3. Parramatta District United Witness of Christian Youth

Contents start date: 17 July 1941
Contents end date: 19 September 1941
Descriptive note: The United Witness of Christian Youth conducted an annual procession and joint church service. This series comprises papers relating to the organisation of the procession and service, kept by RT Pearson, who assisted the organising secretary. The papers include draft announcements, agenda and programmes, news-clippings, names and addresses of Sunday School secretaries of various denominations, a personal notebook of RT Pearson, and addressed envelopes. Papers mostly in good condition, many rusting pins.

Access status: Open
Language/scripts: English
Arrangement category: Chronological
System of arrangement: Arranged by activity/event.
Related series: Not determined

Record items in this series:
027/001 Annual United Witness of Christian Youth 1940 - 1941
027/002 Circular. United Witness of Christian Youth, 1943 1943 - 1943